

Workshop for Long Range Facility Use Planning Committee

SWSD District Service Center

January 20, 2007 - 10:00 a.m. to 2:00 p.m.

Committee Members in Attendance:

Jill Engstrom	Frank Rose
Linda Kast	Donna Riley
Steve Scoles	Mike Shelton
Scott Mauk	Walt Blackford
Fred O'Neal	Kathleen Landel
Ray Gabelein	Tom Sage
Bernie Mahar	Dan Poolman
Leo Langer	Mike Heinrich, Chairman
Courtney Stephens, secretary	

Discussions:

How do we help members get along?

- Have a good facilitator
- Respect one another's opinions
- Be totally honest with your opinions – why are you taking your view
- Help me understand your opinion
- How deep into items do we go
- Keep a spirit of levity
- Agree to disagree
- Get meeting information in advance
- How do we arrive at decisions
- How do we get information from non LRFUPC sources
- Honor start and stop times for meetings
- Would the committee be conducting polls – information from schools – administration will help

Presentation by Fred McCarthy, SWSD Superintendent

- See attachment
- SWSD is in declining enrollment today
- Be mindful of what could happen in the future; enrollment could climb
- Choose quality for SWSD
- LRFUPC is not the deciding body; gather good data for SWSD to make decisions

Continuing Discussions

Email Ground Rules – Email only for announcing meeting dates and times

- Everything is open to disclosure
- Discussions by email not wise except for information about meeting dates and times
- Discussion of issues should be limited to meetings

Communicating With the Public

- Meetings are open to public who may come to observe and give comments
- SWSD's job is to communicate with public
- Sensitive information: "We're studying it", "Everything is on the table", "Ask the school board", etc.
- Speak only to the process at hand
- Invite public to meetings
- Keep content of committee meetings within committee
- Do not email discussions of committee (because of openness to disclosure)

Organizational Committee Structure

- LRFUPC is in the information gathering mode now
- How do we decide what to recommend

Voting

- Unanimous decision
- Reaching consensus – what is it?
- 5-finger vote explained: 5 fingers highest – 1 finger lowest agreement
- Majority should be 75% - 80% of members present
- Majority decision with minority report
 - Provides information as to how strong the majority recommendation is
 - Provides reasons for recommendation
 - Provides minority report

Statistical Presentation of SWSD Enrollment – Dan Poolman

- Showed chart of student enrollment 1998 – 2011
- Explained model used for enrollment projections
- Today SWSD spends \$4810 per FTE student per year
- 80% of FTE funds are staffing costs
- There is often a large drop in enrollment between Freshman & Sophomore grades
- Need to look at demographics of Island County
- Many school districts statewide are experiencing declining enrollment

LRFUPC Meeting Dates

- Third Monday of each month, 7:00 p.m. to 9:p.m. at SWSD DSC

Comments from Committee Members

- Having information ahead of time will help productivity
- Have visual aides for committee members to look at
- Listen for where committee members might delve deeper
- Does the SWSD School Board already have any assumptions
- Do any of the committee members already have assumptions