

**SOUTH WHIDBEY SCHOOL DISTRICT # 206  
PUBLIC NOTICES**

**Child Nutrition Programs**

South Whidbey School District participates in the National School Lunch Program. Children from households that meet Federal income guidelines are eligible for free or reduced price lunches. Reduced price meals cost each eligible student 40 cents. To apply for free or reduced price meals the applicant must complete a district application form requesting free or reduced price lunches available at all buildings and online at <http://www.sw.wednet.edu/domain/31>

**Educational Services for Displaced Youth (Board Policy 3115)**

The purpose of the McKinney-Vento Act is to provide educational services to homeless students which are equal to all other enrolled students, and ensure that homeless children and youth have equal opportunities to enroll in, attend, and be successful in school. Your child may qualify as homeless if you are:

- Sharing housing with others due to loss of housing, economic hardship, or similar reason;
- Living in a motel, hotel, trailer parks or camping grounds due to lack of alternative adequate living accommodations;
- Living in emergency or transitional shelters;
- Are abandoned in hospitals;
- Awaiting foster care placement;
- Living in public or private places not designed for or ordinarily used as regular sleeping accommodations for human beings;
- Living in cars, parks, public spaces, abandoned buildings, substandard housing, transportation stations or similar settings; or
- Migratory children living in conditions described above.

According to the child's best interest, homeless students will continue to be enrolled in their school of origin while they remain homeless or until the end of the academic year in which they obtain permanent housing. The District liaison for homeless students is Gail LaVassar (360) 221-6808 ext 4320.

**Federal and Special Programs (Board Policy 2104)**

Title I is a federally funded program designed to help children who are achieving below grade level in reading and math. Trained teachers, instructional assistants and materials are provided by Title I funds to qualifying schools. Based on their scores, children receive instruction to accelerate their learning. Families at Title I schools are invited to participate in the planning and evaluation of the program. SW Elementary School receives Title I funds.

The Elementary and Secondary Act (also known as No Child Left Behind Act) requires that schools receiving Title I federal aid have instructors in all core academic areas who meet the federal definition of "highly qualified." Parents/guardians may request the qualifications of their child's teacher.

To file a complaint related to a Federally funded program go to <http://www.k12.wa.us/TitleI/CitizenComplaint.aspx>

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**FERPA Notification of Rights**

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records. These rights are:

1. The right to inspect and review the student’s educational records within 45 days of the day the school receives a request for access.  
Parents or eligible students should submit to the school principal a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student’s education records that the parent or eligible student believes are inaccurate.  
Parents or eligible students may ask the school to amend a record that they believe is inaccurate. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate.  
If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent.  
One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the school has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility.  
Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school district to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are: Family Policy Compliance Office, U.S. Department of education, 400 Maryland Avenue SW, Washington D.C. 20202-5901.

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[FERPA continued](#)

Most information about our students is confidential and cannot be made public without consent of parents or guardians. However, the federal Family Educational Rights and Privacy Act (FERPA) permits a school district to release “directory information” about a student unless a parent or guardian chooses not to have it released. Requests for this type of information often come from the news media for news stories, sports articles, academic achievements, awards and special programs. There are also times when schools or the district may want to recognize students in newsletters and other district publications. Directory information includes a student’s name, photograph, address, telephone number, date and place of birth, dates of attendance, participation in officially recognized activities and sports, weight/height of members of athletic teams, grade in school, diplomas and awards received, and the most recent previous school attended by the student. This information is not released for commercial purposes, but can be released to provide educational, scholarship, vocational/occupational and/or military information, or to the news media or law enforcement. You have the right to withhold this information. If you do not wish to have such information released, you must notify the school in writing. You can complete the Information Release Rejection Form and give it to the office staff at your child’s school. This form must be submitted to the school and must be renewed annually.

[Individuals with Disabilities Education Act](#)

Parents of children with disabilities must receive a copy of procedural safeguards one time a year (and upon initial referral or parental request for an evaluation) and upon filing a request for a due process hearing.

[Nondiscrimination \(Board Policies 3210 & 5010\)](#)

South Whidbey School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its program or activities. South Whidbey School District offers classes in many career and technical education program areas under its open admissions policy. Specifically, South Whidbey School District offers admissions based on selective criteria in programs like athletics, ASB officers, etc. through a separate application process that is non-discriminatory.

For more information about the application process and particular course offerings, contact the main office of the appropriate building. English language proficiency is not an element of the admissions and participation requirements for career and technical education classes. This notification can be provided in the appropriate language for communities of national origin by contacting the main office of the appropriate building.

The following person has been designated to handle inquiries regarding the nondiscrimination policies:

Dan Poolman  
Assistant Superintendent of Business  
5520 Maxwellton Road, Langley, WA 98260  
(360) 221-6100  
Email: [dpoolman@sw.wednet.edu](mailto:dpoolman@sw.wednet.edu)

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**PPRA Notice (Board Policy 3232)**

The Protection of Pupil Rights Amendment (PPRA), 20 U.S.C. § 1232h, required the district to notify you and obtain consent or allow you to opt your child out of participating in certain school activities. These activities include a student survey, analysis, or evaluation that concerns one or more of the following eight areas (“protected information surveys”):

- Political affiliations or beliefs of the student or student’s parent;
- Mental or psychological problems of the student or student’s family;
- Sex behavior or attitudes;
- Illegal, anti-social, self-incriminating, or demeaning behavior;
- Critical appraisals of others with whom respondents have close family relationships;
- Legally recognized privileged relationship, such as with lawyers, doctors, or ministers;
- Religious practices, affiliations, or beliefs of the student or parents; or
- Income, other than as required by law to determine program eligibility.

This requirement also applies to the collection, disclosure or use of student information for marketing purposes (“marketing surveys”), and certain physical exams and screenings. The district will provide parents, within a reasonable period of time prior to the administration of the surveys and activities, notification of the surveys and activities and be provided an opportunity to opt their child out, as well as an opportunity to review the surveys. (Please note that this notice and consent/opt-out transfers from parents to any student who is 18 years old or an emancipated minor under state law.)

**Release of Information Post-Secondary (College and Military) Organizations (Board Policy 3231)**

The federal Elementary and Secondary Education Act, commonly known as the No Child Left Behind Act, requires high schools to provide military recruiters with a list of its 11th and 12th grade students. If you do not wish to have such information released, you must notify the school in writing. The Opt-Out Procedures for Military Use form is mailed out to the high school students with the August and is also available in each secondary schools main office.

This form must be submitted to the school and must be renewed annually. Parents objecting to the release of their child’s name should submit the form as soon as possible after the school year has begun.

**Safety in Schools and Civility Statement (Board Policy 3205)**

It is the policy of South Whidbey School District to encourage students and staff to learn and work in schools that are free from violence, intimidation, threats, harassment and fear. Because of wise, consistent enforcement of the rules and ethical decision making by both youth and adults, the school environment is attractive to students and creates the most favorable conditions in which to learn.

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**Safety in Schools continued**

Complaints are handled individually at each school according to the school's policy. Such complaints must be appropriately investigated and consistently handled with due process requirements. Informal reports may be made to any staff member.

The policies promote mutual respect, civility and orderly conduct among District employees, parents, students, and the public. South Whidbey School District staff will treat parents, students, and other members of the public with respect and expects the same in return.

The need for order in the school and classroom is basic to learning. Rules are established to preserve the integrity of classroom and school in order to accomplish this need. The District is committed to maintaining orderly educational and administrative processes to keep schools and administrative offices free from disruption and prevent unauthorized persons from entering school and District grounds. This policy is not intended to deprive any person of his or her right to freedom of expression, but to maintain a safe, harassment-free learning environment for our students and workplace for our staff.

In the interest of providing positive role models to the children of this District, as well as the community, South Whidbey School District encourages positive communication and discourages volatile, hostile or aggressive speech and/or actions. The District seeks the public's cooperation in this endeavor.

**Section 504 (Board policy 2162)**

Students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 are identified, evaluated and provided with appropriate educational services. Students may be disabled under this section even though they do not require services pursuant to the Individuals with Disabilities Education Act (IDEA). Please call the Special Education Department at (360) 221-6100.

**Special Education Child Identification (Board Policy 2161)**

South Whidbey School District is seeking people from birth to age 21 who are enrolled in school or not and may need special education services. Special needs are defined as concerns with hearing, vision, speech, language, health, learning, developmental delay, behavior management, mental retardation, birth defects, orthopedic or spinal problems, autism, or other disabilities.

The process for screening/assessing eligibility is:

1. The child find referral is given to the special programs department.
2. The parent is invited to review the information.
3. If the team, including the parent, determines an assessment is needed, parent written permission will be required.
4. The assessment is conducted when parent permission is received.

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5. Parents meet with members of the assessment team to discuss the assessment results.
6. If the team, including the parent, determines the child qualifies, an appropriate Individualized Education Program is developed.

Parents or guardians of children who may have any of these conditions and live within the South Whidbey School District boundaries are encouraged to contact the District at 5520 Maxwellton Road, Langley, WA 98260 or phone (360) 221-6100.

**[Student Rights and Responsibilities \(Board Policy 3200\)](#)**

Students and their parents/guardians can find detailed information about rights and responsibilities in individual school student handbooks.

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