BACKGROUND

The South Whidbey School District (the District) wishes to receive proposals for “Staff Workstations” in the form of Windows based desktops and laptops with accessories.

REQUIREMENTS

The District is asking for itemized pricing for the following:

1. Windows based Desktop
2. Windows based Laptop
3. Hardware dock for Laptop
4. Flat panel monitor of 24” class
5. Wireless Keyboard and Mouse combinations
6. Endpoint Protection/Antivirus
7. Protective Laptop Sleeve

Additional pricing information for solutions containing one or more of the listed items.

Guaranteed delivery of product and services by 1-May-2016.

Vendor must currently be a member of standard Washington State Educational purchasing contracts. Pricing should be equal to or better than available public contract or Washington State competitively bid, piggyback-able contracts, and should be identified and included in the proposal. The District is a member of WSIPC.

This project is entirely contingent upon available funding approval from the Board of Education, and the District, in its sole discretion, may withdraw this RFP at any time prior to the award of contract.

SCHEDULE OF EVENTS

- **10-Mar-2016** – RFP Published/transmitted to primary vendors, posted on district website, published in local paper
- **10-Mar-2016** – RFP Q/A period of 10 business days (All questions must be submitted in writing via email
- **24-Mar-2016** – RFP Q/A period ends
- **28-Mar-2016** – RFP Responses submitted to the District
- **31-Mar-2016** – RFP Review and additional information requests to selected vendors
INSTRUCTION TO VENDORS

Responses

Written response packets shall be submitted to:

Tom Atkins (Technology Operations Manager)
South Whidbey School District #206
5476 Maxwelton Road
Langley, Washington 98260

Electronic responses may be submitted by e-mail to:
Tom Atkins (tatkins@sw.wednet.edu)

Non-electronic responses must be received at the Technology Department office located at 5476 Maxwelton Road, Langley, WA 98260 no later than 28-Mar-2016. Responses will not be publicly opened.

Questions

All questions must be submitted in writing via e-mail to Tom Atkins (tatkins@sw.wednet.edu)

No questions will be accepted after 24-Mar-2016. The District will attempt to post questions and answers within 48 hours of receipt of question, but cannot guarantee a response to all questions. Vendors are responsible for monitoring http://www.sw.wednet.edu/Page/1 for addenda, changes, and questions & answers regarding this RFP.

Evaluation

Qualified proposals will be evaluated based on the following categories:

- Product specification proximity to requirements
- Cost of products and services
- Estimated delivery schedule
- Vendor references (Prior business with the district is preferred)
- Warranty extensions offered by vendor
- Integration options

Cost and specifications are the most important considerations, but not the only decision-making factors. Including cost and other factors, the District reserves the right to award not to the lowest cost provider but the best choice based on the above factors
Additional RFP Requirements

An individual authorized to legally bind the vendor must sign proposals.

The District’s Request for Proposals, and the vendor’s response, as well as any state contracts will be incorporated into the agreement as exhibits.

Brochures and product sheets providing technical specifications for services and systems described in this RFP should accompany proposals. If the literature differs in any manner from the systems and equipment being proposed, the differences must be explained.

The vendor may submit a copy of its SOW indicating scope of work to be provided for services.

Identify and list all intended subcontractors to be used for this project. The selected vendor shall be responsible to the District for all work performed either by its own personnel or its subcontractors.

Asset tags that are affixed to hardware will use district supplied numbers or labels.

PRODUCT & SERVICE REQUIREMENTS

Item 1: Windows based Desktop

Requirements

● Small Form Factor, Ultra Small Form Factor or “Tiny” Desktop
● Product longevity (availability), minimum 1 year from delivery
● Quad-Core Intel Core 5th Generation or better or similar performance AMD chip
● 8 GB RAM minimum (Client replaceable unit)
● 256GB SSD minimum (Client replaceable unit)
● 802.11n wireless minimum (Client replaceable unit)
  ○ 2.4/5Ghz Dual frequency required
  ○ Intel Wireless Display/Miracast compatible
● 1000 Gigabit Ethernet port
● USB 3.0 ports in front and rear
● Dual video out
  ○ DisplayPort out (Minimum version 1.2)
  ○ VGA out
● Audio in and out
  ○ Dual Audio Front and Back
● Included wired keyboard
● Included wired optical/laser mouse
● 3 year On-Site warranty minimum
● Accidental damage protection warranty
● Intel AMT/vPro or AMD equivalent (DASH)
● SCCM Driver pack available
● Pre-loaded with Windows 10 Pro x64 Custom Image (District Supplied)
Each Desktop is to be tagged with inventory barcode sticker and tag number (valid number sequence to be supplied by the District) and serial recorded in electronic data file.

Windows OEM license serial to be cataloged by hardware serial number.

**Minimum Order: 40**

**Value Added Options**
- HDMI out
- Increased RAM
- Increased SSD
- Additional 500GB 7200RPM HDD
- 802.11ac
- Increased warranty length
- Fingerprint reader
- Built-In Optical Drive Optional or Included external accessory
- Tiny FF: Mounting option to monitors

**Item 2: Windows based Laptop**

**Requirements**
- 13-15” Class laptop (14” preferred)
- HD (1366x768) or better display (WXGA+/HD+ preferred)
- Product longevity (availability), minimum 1 year from delivery
- Intel Core 5th Generation or better or similar performance AMD chip
- 8 GB RAM minimum (Client/Field replaceable unit or free slot)
- 256GB SSD minimum (Client/Field replaceable unit optional)
- 802.11n wireless minimum (Field replaceable unit)
  - 2.4/5Ghz Dual frequency required
  - Intel Wireless Display/Miracast compatible
- 1000 Gigabit Ethernet port
- Multiple USB 3.0 ports
- Dual video out (one may be omitted if compatible hardware dock supplies capabilities)
  - DisplayPort out (Can be Mini, Minimum version 1.2)
  - VGA out
- Audio in and out (single combination TRRS)
- 7 hour battery life minimum (on a full charge)
- 3 year On-Site warranty minimum
- Accidental damage protection warranty
- Intel AMT/vPro or AMD equivalent (DASH)
- Starting weight approximately:
  - 13”: 3.5 pounds
  - 14”: 4 pounds
  - 15”: 5 pounds
- SCCM Driver pack available
● Pre-loaded with Windows 10 Pro x64 Custom Image (District Supplied)

Each Laptop is to be tagged with inventory barcode sticker and tag number (valid number sequence to be supplied by the District) and serial recorded in electronic data file.

Windows OEM license serial to be cataloged by hardware serial number.

Minimum Order: 108

Value Added Options

● HDMI out
● Increased RAM
● Increased SSD
● 802.11ac
● Increased warranty length
● Fingerprint reader
● Built-In Optical Drive Optional or Included external accessory

Item 3: Hardware Dock for Laptop

Requirements

● Single connection to host laptop providing both power and data
  ○ Single cable or set-in dock
● Ports:
  ○ Dual Video out (minimums)
    ■ DisplayPort (Minimum version 1.2)
    ■ VGA
  ○ Audio out/combination
  ○ 1000 Ethernet port
  ○ 2x USB 3.0 minimum
● 3 year warranty minimum
● Power adapter matches laptop

Value Added Options

● HDMI out

Each dock is to be tagged with inventory barcode sticker and tag number (valid number sequence to be supplied by the District) and serial recorded in electronic data file.

Minimum Order: 110

Item 4: Flat Panel Monitor of 24” Class

Requirements

● 24” Class IPS panel display
● IEC C13/C14 AC power input
● Tilt, swivel, height adjustable stand (pivot optional)
● Minimum Ports:
  ○ DisplayPort (Minimum version 1.2)
  ○ VGA
  ○ USB 3.0 hub with 2x downstream ports minimum
● 3 year warranty minimum
● Optional accessory: Sound bar

Each monitor is to be tagged with inventory barcode sticker and tag number (valid number sequence to be supplied by the District) and serial recorded in electronic data file.

**Minimum Order: Unknown**

**Item 5: Wireless Keyboard and Mouse Combinations**

**Requirements**

● RF or Bluetooth wireless
● Any included adapters protrude less than 1”
● Ergonomic features optional

**Minimum Order: Unknown**

**Item 6: Endpoint Protection/Antivirus**

**Requirements**

● Central management console
● Gartner Magic Quadrant ranked for February 2016

**Value Added Options**

● Cloud based console

**Minimum Order: 148**

**Item 7: Protective Laptop Sleeve**

**Requirements**

● Fits laptop specified in item 2 along with charger
● Room for wireless mouse
● Handles

**Minimum Order: 108**

**OTHER**

Submission of electronic inventory file in CSV format to include all serial, asset tag and license numbers. Delivery to District Office at address above.